

# White Hat Ceremony - Reservation Form



<b>Ceremony Date (Day, Month, Year)</b>	<b>Airline &amp; Flight No.</b>
<b>Arriving from</b>	<b>Time</b>

<b>Person(s) meeting arriving passenger(s)</b>
<b>Phone number where you can be contacted on the Ceremony day</b>

<b>Passenger name(s) for certificate(s)</b>
<b>Please check:</b>
<input type="checkbox"/> I will recognize the arriving passenger(s)
<input type="checkbox"/> Please provide a name sign for the arriving passenger(s)

<b>Additional information about the arriving passenger(s) ie. First time to Canada, etc.</b>
<b>Hat(s)</b> You are responsible for purchasing and bringing hat(s) to the ceremony. If your guest is not being met, please contact the office to arrange delivery of the hat(s). <b>NOTE: Hat(s) must be new and white.</b>
<b>Office use only: Date hat(s) received at Western Hospitality Office:</b>

<b>Person(s) requesting White Hat Ceremony</b>		
<b>Company name if applicable</b>		<b>Home Phone</b>
<b>Email</b>	<b>Bus. Phone</b>	<b>Cell</b>

**Please Note:**

**REQUESTS MUST BE SUBMITTED A MINIMUM OF 2 BUSINESS DAYS PRIOR TO CEREMONY DATE**

White Hat Ceremonies are subject to volunteer availability

White Hat Ceremonies may be cancelled and/or postponed in the case of flight delays and/or inclement weather

Fax to: 403 735 1517 or email to: [westernhospitality@yyc.com](mailto:westernhospitality@yyc.com)



# White Hat Ceremony Instructions

1. Complete the White Hat Ceremony Reservation form and return it to the Western Hospitality Office. **Form must be received by our office at least 48 hours prior to the flight arrival time.**
2. Hat(s) - You will need to purchase a **white cowboy hat** and bring it to the ceremony with you.
3. Hat(s) must be white and in new condition

## Smithbilt Hats

Calgary's official White Stetson manufacturer, since 1919.

Canvas hat approximately \$25

Wool felt hat approximately \$85

Ph: 403 244 9131 Toll Free: 1 800 661 1354

[www.smithbilthats.com](http://www.smithbilthats.com)

Hours: Monday - Friday 08:00 – 17:00

## Riley and McCormick (located at YYC)

Straw hat approximately \$25.

Felt hat approximately \$48

Ph: 403 250 8830; Hours 07:00 – 21:00.

4. On the ceremony day, a White Hat Volunteer will meet you at the designated arrival area for the flight.
5. When your guest(s) arrive(s), take a moment to say hello, then our White Hat Volunteers will perform the ceremony. It is very light and fun - a wonderful way to welcome visitors to Calgary.
6. If you would like to proceed with a White Hat Ceremony, please complete the attached reservation form and submit at your earliest convenience.

## Please note:

- White Hat Ceremonies are generally performed between 05:00 to 21:30
- White Hat Ceremonies are subject to volunteer availability
- White Hat Ceremonies may be cancelled and/or postponed in cases of delayed flights and/or inclement weather

Please fax or email your completed reservation form to:

Western Hospitality Office

Fax: 403 735 1517

Email: [westernhospitality@yyc.com](mailto:westernhospitality@yyc.com)

More INFO: 403-717-3452

**Don't forget to share your White Hat Ceremony experience! #YYCWhiteHat**