

## Airside Vehicle Operator's Permit (AVOP) Application

Please print clearly and make sure all fields are completed. Please fill out both pages of the application. You must bring your completed AVOP Application form, a print-out of your written test certificate, your Driver's License and RAIC when you apply for your AVOP

APPLICATION TYPE			
<input type="checkbox"/> NEW	<input type="checkbox"/> RENEWAL	<input type="checkbox"/> CHANGE OF EMPLOYER	<input type="checkbox"/> SECOND EMPLOYER
APPLICANT			
Last Name:		First Name:	
Address & Postal Code:			
Business Phone:		Home Phone:	
Driver's Licence No.:		RED / GREEN PASS No.: <input type="checkbox"/> Temporary <input type="checkbox"/> Permanent	
Have you previously held a YYC AVOP: <input type="checkbox"/> No <input type="checkbox"/> Yes		PASS Expiry:	ROC-A: <input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant's signature:			
EMPLOYER'S STATEMENT			
The above named applicant is an employee of (Company/Agency):			
JUSTIFICATION (Need and Right): The above named applicant has been trained in Calgary Airside Traffic Directives. Listed below are the duties of this employee.			
Name of requesting authority (employer):		Signature (employer):	
Title:			
TYPE OF PERMIT REQUESTED: <input type="checkbox"/> D/A (Aprons I & II) <input type="checkbox"/> D (All Airside Areas)			
<input type="checkbox"/> D/A Southside <input type="checkbox"/> D/A Westside <input type="checkbox"/> D (Springbank)			
<input type="checkbox"/> D-TOW <input type="checkbox"/> D-AME <input type="checkbox"/> Nighttime Endorsement			
Tester Written Test (Print Name)		Signature:	**Date:
Tester Practical Test (Print Name):		Signature:	****Date:
Tester Night Endorsement (Print Name)		Signature:	*****Date:

**Renewal (if competed and submitted to the AVOP Administration office prior to expiry of current AVOP):**

D, D/TOW, DAME: written and practical test

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D/A, D/AS, D/AW: written test only

**Expired permit (includes failure to complete Night Endorsement within 180 days after date of AVOP issue - full retest for new AVOP required)**

# Airside Vehicle Operator's Permit (AVOP) Application

## AVOP Training Checklist

To be signed by the Applicant	
<input type="checkbox"/> Applicant has read, understood and will comply with the Airside Traffic Directives	
<input type="checkbox"/> Applicant is aware that if the nighttime endorsement isn't completed within 180 days of receiving their initial AVOP, their AVOP will be cancelled and therefore are not permitted to drive airside	
<input type="checkbox"/> Applicant has a current and valid driver's licence	
<input type="checkbox"/> Applicant is aware that a photograph and some personal information will be maintained in the AVOP database for identification purposes	
<input type="checkbox"/> Applicant is aware that the use of personal audio/video/gaming, cell phones, or similar devices is prohibited when driving or actively working airside to prevent unnecessary distractions	
<input type="checkbox"/> Applicant is aware that the completed application must be presented to the AVOP Administration Office no more than 14 days following a practical test	
Print Name:	Date:
Applicant Signature:	

To be signed by the Employer	
<input type="checkbox"/> Applicant has demonstrated theoretical knowledge of the Airside Traffic Directives	
<input type="checkbox"/> Applicant has been given an Airside Orientation Tour (multiple outings may be required)	
<input type="checkbox"/> Applicant has operated a vehicle on airside under appropriate supervision (multiple outings may be required)	
<input type="checkbox"/> Applicant has demonstrated a practical understanding of driving a vehicle on airside	
<input type="checkbox"/> The employer has retained training records for this applicant which can be made available to the Calgary Airport Authority upon request	
<input type="checkbox"/> Applicant has a valid driver's licence (checks will be maintained on expiry of driver's licence)	
<input type="checkbox"/> Applicant has a valid AME licence (if applying for a D-AME permit)	
Print Name:	Date:
Company Representative Signature:	

**AVOP ADMINISTRATION OFFICE:** located on the +15 walkway between the Domestic Terminal Building and Level 1 of the Airport Corporate Centre (near the Delta Hotel).

**AVOP & ROC-A WRITTEN TESTS:** can be conducted at the AVOP Administration Office without prior appointment.

\*\* Applicant is aware that tests must be completed within a 60 day limit between written and practical test

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\*\*\*\*\* Applicant is aware that they must exchange their current AVOP card for an updated AVOP card within 14 days of successfully completing their Night Endorsement.

**Applicant is aware that the completed application form MUST be presented to the AVOP Administration Office NO MORE than 14 days following the successful practical test**