

SPILL/RELEASE REPORT FORM			
REPORT ALL SPILLS/RELEASES TO THE AIRPORT DUTY MANAGER (403) 735-1300			
FAX or EMAIL COMPLETED SPILL REPORT FORM TO THE DUTY MANAGER (403) 735-1285, dutym@yyc.com. Note: Dial 911 for Airport Emergency Response Services (ERS) if required.			
Occurrence Date:	Time:	MSDS Available? Yes No	
Reported Date:	Time:	UN PIN No:	
Spill Location:		Vehicle/Aircraft Identifier:	
Spill Type:	Quantity: L ga lb kg		
Company Responsible:	Contact Name:	Ph:	
Cause (include underlying factors and root causes):			
Spill Contained: Yes No	Describe containment method:		
Spill Entered Environment? No Yes ▶ Soil Groundwater Waterbody Sewer Air			
Releases of a substance into the environment that may cause, is causing or has caused an adverse effect must be reported to Alberta Environment and Parks 1-800-222-6514.			
Describe Pathway/Environmental Impact:			
Clean Up Material:		Quantity: L ga lb kg	
Clean Up Done? Yes No		Disposal Method:	
Clean Up Details (people, equipment, contractors)?			
Comments:			
Follow Up Action (details, who's responsible, when, root cause):			
Cost Recovery? Yes/No	Man Hours	Supplies/equip.	
Print Name: Position/Company: Phone/fax/email:			
Signed: _____			Date: _____

FAX COMPLETED REPORT TO AIRPORT DUTY MANAGER AT (403) 735-1285 OR

EMAIL: dutym@yyc.com

WHAT TO DO in the event of a spill or release:

- 1. Immediately report the spill** to the duty manager at (403) 735-1300 with the following information:
 - a. Location of spill
 - b. Type of material spilled
 - c. Quantity
 - d. Any immediate safety or environment dangers
 - e. Your name and phone number

Note: In the event of a spill or release, do not enter the area unless safe to do so. Where there is an immediate danger to personnel, the environment or property, DIAL 911 (OR 9-911).

USE PROTECTIVE EQUIPMENT WHERE REQUIRED – REFER TO MSDS

- 2. Contain the spill** (drain covers, turn off valves, etc)

- 3. Clean the spill and dispose of the waste according to current legislation.**

Contact, Gary Kindrat (403) 735-1441, or Suzanne Davis-Hall (403) 735-1405 for more info

Map or diagram of spill/situation & additional comments/information: