



## White Hat Ceremony - Reservation Form

<b>Ceremony Date (Day, Month, Year)</b>	<b>Airline &amp; Flight No.</b>
<b>Arriving from</b>	<b>Time of arrival</b>

<b>Person(s) meeting arriving passenger(s)</b>	<b>Phone # on ceremony day</b>

<b>Passenger name(s) ceremony being requested for.</b>	

**Additional information about the arriving passenger(s) [ie. first time to Canada, language spoken if not English, etc]**


**Hat(s) - YOU ARE RESPONSIBLE FOR PURCHASING, BRINGING OR DELIVERING HAT(S) FOR EACH GUEST YOU HAVE REQUESTED A CEREMONY FOR. NOTE: HAT(S) MUST BE A NEW, WHITE COWBOY HAT.**

**Please check all that apply:**

- I will recognize the arriving passenger(s)
- Please provide a name sign for the arriving passenger(s)
- I will bring hats with me.
- I will have hats delivered (provide date and time) \_\_\_\_\_

<b>Person or Company requesting White Hat Ceremony</b>		
<b>Email</b>	<b>Bus. Phone</b>	<b>Cell</b>

**PLEASE NOTE:**

**REQUESTS MUST BE SUBMITTED A MINIMUM OF 2 BUSINESS DAYS PRIOR TO CEREMONY DATE**

White Hat Ceremonies are subject to volunteer availability. Volunteers are available at the airport between 05:00 and 22:00.

White Hat Ceremonies may be cancelled and/or postponed in cases of flight delays and/or inclement weather

Submit completed reservation form by email to: [WhiteHatTeam@yyc.com](mailto:WhiteHatTeam@yyc.com)

## White Hat Ceremony Instructions

1. Complete the White Hat Ceremony Reservation form and return it to the White Hat Team Office.  
***Form must be received by our office at least 2 business days prior to the flight arrival time.***
2. Hat(s) - You will need to provide a ***new, white cowboy hat*** for each person you are requesting a ceremony for.
3. Hat(s) may be purchased from:

### **Smithbilt Hats**

Calgary's official White Stetson manufacturer, since 1919.  
Ph: 403 244 9131 Toll Free: 1 800 661 1354  
[www.smithbilthats.com](http://www.smithbilthats.com)

### **Lammle's**

Customer Service Centre  
Ph: 403 255 0272 Toll Free: 1 877 526 6537  
[www.lammles.com](http://www.lammles.com)

### **Riley and McCormick**

Located at YYC Calgary International Airport  
Ph: 403 228 4024

4. On the ceremony day, a White Hat Volunteer will meet you at the designated arrival area for the flight.
5. When your guest(s) arrive(s), take a moment to say hello, then our White Hat Volunteers will perform the ceremony. It is fun and a wonderful way to welcome visitors to Calgary.
6. **Remember to share your White Hat Ceremony experience! #YYCWhiteHat @FlyYYC**

**Need more information, please feel free to call the White Hat Team office @ 403-717-3452**