

Airside Vehicle Operator's Permit (AVOP) Application

Please print clearly and ensure all fields are completed. Both pages of the application form must be complete for all AVOP applications, including any change of employer information.
 All AVOP applicants must bring your completed AVOP Application form, a print-out of your written test certificate, your Driver's License and RAIC when you apply for your AVOP. D-AME and D-Tow permit applicants must also bring the applicable ROC-A and D-AME licenses.

APPLICATION TYPE								
NEW		RENEWAL		CHANGE OF EMPLOYER		SECOND EMPLOYER		
APPLICANT								
Last Name:				First Name:				
Address & Postal Code:								
Business Phone:				Home Phone:				
Driver's Licence No.:				RED / GREEN PASS No.:				Temporary Permanent
Have you previously held a YYC AVOP:		Yes	No	PASS Expiry:		ROC-A: Yes No		
Applicant's Signature:								
EMPLOYER'S STATEMENT								
JUSTIFICATION (Need and Right): The above named applicant is an employee of this Company and has been trained in Calgary Airside Traffic Directives. Listed below are the duties of this employee.								
Company Name:								
Name of Requesting Authority (Employer):					Signature (Employer):			
Title:								
TYPE OF PERMIT REQUESTED:				<input type="checkbox"/> D/A (Aprons I & II/ All Aprons)		<input type="checkbox"/> D (All Airside Areas)		
<input type="checkbox"/> D/A Southside		<input type="checkbox"/> D/A Westside		<input type="checkbox"/> D (Springbank)				
<input type="checkbox"/> D-TOW		<input type="checkbox"/> D-AME		<input type="checkbox"/> Nighttime Endorsement				
Tester Written Test (Print Name):			Signature:			Date:		
Tester Practical Test (Print Name):			Signature:			Date:		
Tester Night Endorsement (Print Name):			Signature:			Date:		

Renewal: All requirements must be completed & submitted to the AVOP Administration Office prior to expiry of current AVOP. Renewal requirements, if completed prior to expiry, including issue of new AVOP card, are:

- D, D-TOW, D-AME: written and practical test
- D/A, D/AS, D/AW: written test only

Expired permit and/or failure to complete the Night Endorsement within 180 days shall result in the AVOP being canceled and require a new AVOP (application & tests).

Reference AVOP Manual 3.3.5 & note box, & 3.3.8, 3.3.9 & note box

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AVOP Training Checklist

To be signed by the Applicant	
<p>Applicant has read, understood and will comply with the Airside Traffic Directives,</p> <p>Applicant has and must maintain a current and valid driver's license to drive airside,</p> <p>Applicant is aware that the practical test must be completed within a 60 day limit between the written test and the practical test,</p> <p>Applicant is aware that the completed application form, including a copy of the written test certificate, RAIC & Driver's License must be presented to the AVOP Administration Office no more than 14 days following the practical test,</p> <p>Applicant is aware that the completed application form for a renewal with written test certificate, applicable practical tests, RAIC and Driver's License must be presented to the AVOP Administration Office NO MORE than 14 days following the following the successful completion of the written and/or practical test (as applicable to the category of AVOP) and BEFORE their current AVOP expires,</p> <p>Applicant is aware that if the Night Endorsement is not completed within 180 days of receiving their initial AVOP, their AVOP will be canceled and they are therefore not permitted to drive airside,</p> <p>Applicant is aware that they must exchange their current AVOP card for an updated AVOP card within 14 days of successfully completing their Night Endorsement and BEFORE their current AVOP expires,</p> <p>Applicant is aware that the use of personal audio/video/gaming, cell phones, or similar devices is prohibited when driving or actively working airside to prevent unnecessary distractions,</p> <p>Applicant is aware that a photograph and some personal information will be maintained in the AVOP database for identification purposes,</p> <p>A valid ROC-A license and a valid AME license must be provided when applying for a D or a D-AME AVOP (as applicable).</p>	
Print Name:	
Applicant Signature:	Date:

To be signed by the Employer	
<p>Applicant has demonstrated theoretical knowledge of the Airside Traffic Directives</p> <p>Applicant has been given an Airside Orientation Tour (multiple outings may be required)</p> <p>Applicant has operated a vehicle airside under appropriate supervision (multiple outings may be required)</p> <p>Applicant has demonstrated a practical understanding of driving a vehicle airside</p> <p>The employer has retained training records for this applicant which shall be made available to the Calgary Airport Authority upon request</p> <p>Applicant has a valid driver's licence (checks will be maintained on expiry of driver's licence)</p> <p>Applicant has and provides a valid AME licence (if applying for a D-AME permit)</p>	
Print Name:	
Company Representative Signature:	Date:

AVOP ADMINISTRATION OFFICE: located on the +15 walkway between the Domestic Terminal Building and Level 1 of the Airport Corporate Centre (near the Delta Hotel).