**EXTERNAL SERVICES SHUTDOWN REQUEST**

<table>
<thead>
<tr>
<th>Date:</th>
<th>Original Request: ☐</th>
<th>Revised Request: ☐</th>
</tr>
</thead>
<tbody>
<tr>
<td>Send Request To:</td>
<td>Planning &amp; Engineering</td>
<td>Email: <a href="mailto:permits@yyc.com">permits@yyc.com</a></td>
</tr>
<tr>
<td>Project Name:</td>
<td></td>
<td>Project Number:</td>
</tr>
<tr>
<td>Calgary Airport Authority Contact:</td>
<td></td>
<td>CIP Number:</td>
</tr>
</tbody>
</table>

**Company Requesting Shutdown:**

**Name:**

**Email:**

**Phone:** ________________

**Cell:** ________________

**Sub-trade Performing Work:**

**Name:**

**Phone:** ________________

**Cell:** ________________

**Scope of Work to be Completed:**

**Is work Airside** ☐ Yes ☐ No Distribution Center PG1

**Is work is being conducted within the jurisdiction of:** ☐ City of Calgary ☐ MD of Rockyview

**Has the City of Calgary/Municipality been notified?** ☐ Yes ☐ No

**System Shutdown Requested:**

- ☐ Domestic Water Supply
- ☐ Sanitary Sewer System
- ☐ Storm Water Collection System
- ☐ Airfield Electrical Lighting
- ☐ Roadway Work – pedestrian, vehicle
- ☐ Other (Describe)
- ☐ Electrical Distribution
- ☐ Telecommunications
- ☐ Shaw Cable
- ☐ PLH Fuel Lines
- ☐ ATCO Gas Line

**Security Escort Required:** ☐ Yes ☐ No  
If yes, submit Security Escort Form (see YYC.com)

**Requested Date of Shutdown:**

- **Maximum 1 week**

- **Start:** ________________  
  **End:** ________________

**Requested Time of Shutdown:**

- **24 hour clock MUST be used**  
  **Start Time:** ________________  
  **End Time:** ________________
LOCATION OF WORK REQUEST

MARK THE LOCATION OF THE WORK SITE WITH AN 'X' ON THIS MAP. CLICK ON THE APPROPRIATE MAP PAGE, THEN MARK THE LOCATION OF THE WORK SITE WITH AN 'X'.

INCLUDE THIS PAGE AND THE MARKED PAGE WHEN SUBMITTING APPLICATION.

COMPLETE THE FOLLOWING:

GRID COORDINATE:

REQUESTED DATE:

REQUESTED TIME:

SUBMIT COMPLETED FORMS TO: PERMITS@YYC.COM