



## Meet and Assist Request

**PLEASE NOTE THAT OUR VOLUNTEERS DO NOT PUSH WHEELCHAIRS OR LIFT / CARRY LUGGAGE.**

<p><b>Please provide a detail description of what services are required / being requested. Remember to include all relevant details regarding the traveler(s) {age, medical or mobility issues, language}. Please include any special considerations we may need to know to better assist.</b></p>

<p><b>Please provide traveler's first and last names.</b></p>	
<input type="checkbox"/> Do you require a name sign?	

Arrival Date (Day, Month, Year)	Airline & Flight No.
Arriving from	Time

Departure Date (Day, Month, Year)	Airline & Flight No.	
Departing to	Time arriving at airport	Door #

<p><b>Person(s) requesting Meet &amp; Assist</b></p>		
Company name (if applicable)	Cell Phone	
Email	Business Phone	Contact Phone # for day of request
<input type="checkbox"/> <b>Yes, I would like a call once request has been fulfilled.</b>		

**PLEASE NOTE:**

Meet & Assists are subject to volunteer availability - Our Volunteers are available at the airport between 05:00 and 22:00. Meet & Assist may be cancelled and/or postponed in cases of late arriving flights and/or inclement weather Requests must be submitted **a minimum of 2 business days prior** to the event date.