

REQUESTOR INFORMATION		
APPLICANT NAME:		CONTACT INFO:
COMPANY NAME:		REOCCURRING SPECIAL EVENT:
COMPANY ADDRESS:		
CITY:	PROVINCE:	POSTAL CODE:

EVENT INFORMATION	
EVENT NAME:	PURPOSE: Celebration Charity Fundraiser Other: _____
DATE :	SPECIFIC LOCATION: <i>(Attach maps/images as applicable to application)</i>
TIME :	
TIME FRAME:	Airside Concourse: A, B, C, D, E Other: _____
Set Up:	RESTRICTED AREA MOVEMENT: <i>(include maps/images as applicable)</i>
Tear Down:	
Actual Event: <i>Attached detailed timeline</i>	
ORGANIZATIONS INVOLVED:	# OF ATTENDEES:
	Number of RAIC Holder acting as Escorts (min 1:10 ratio)
	Number of NON RAIC Holding participants
	Number of RAIC Holding participants
	OTHER (specify)
	Name of Sponsor(s)

DESCRIPTION OF EVENT
Event Justification:

**DESCRIPTION OF EVENT**

Event Analysis: (Operational Impacts, Event Details, and Area Movement)

**REQUESTOR**

DATE:	NAME:	SIGNATURE
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**CALGARY AIRPORT AUTHORITY SECURITY DEPARTMENT APPROVAL**

DATE	NAME:	SIGNATURE
		<i>I authorize the issue of this Special Event</i>

\*List of Attendees- with legal names and date of birth to be submitted a minimum of ten (10) business days prior to actual event