

Airside Vehicle Operator's Permit (AVOP) Application

Please type (or print clearly). Complete both pages of the application form for ALL AVOP applications (new, renewal, Change of Employer & Second Employer).

All AVOP applicants must bring the completed AVOP Application form, a signed printout of their test certificate, their valid Driver's License & RAIC when applying for an AVOP.

D, D-Tow and D-AME AVOP applicants must bring their ROC-A, & their D-AME licenses.

Renewal:

All requirements must be completed & submitted to the AVOP Administration Office prior to expiry of current AVOP. Renewal requirements, if completed prior to expiry, including issue of new AVOP card, are:

- D, D-TOW, D-AME: application form, written and practical tests
- DA, DAS, DAW: application form and written test

Failure to complete the Competency Check/Night Endorsement, or renewal requirements within the required time limit will result in the AVOP being cancelled. Reinstatement requires a new application form, written & applicable practical tests.

Application Type			
New	Renewal	Change of Employer	Second Employer
Applicant			
Last Name:		First Name:	
Address & Postal Code:			
Business Phone:		Home Phone:	
Driver's Licence No.:		RAIC No.:	Green: Red:
Have you previously held a YYC AVOP: Yes No		RAIC Expiry Date:	ROC-A: Yes No
Applicant's Signature:			

Employer's Statement		
Need and Right/Duties (justification): The above named applicant is an employee of this Company and has been trained in Calgary Airside Traffic Directives. Listed below are the duties of this employee.		
Name & Title of Requesting Authority (Employer):		
Company Name:	Date:	Signature (Employer):

Type of AVOP Requested:	D (All Airside Areas)	D-AME
DA (Aprons I & All Aprons)	DA South	DA West
D-Tow North	D-Tow South	DDT
Comp Check/Night E	DBW (Springbank)	

Online/Written Test (Print Tester's name):	Tester's Signature:	Test Date:
Practical Test (Print Tester's name):	Tester's Signature:	Test Date:
Competency Check/Night Endorsement (Print Tester's name):	Tester's Signature:	Test Date:

AVOP Training Checklist:

To be read and signed by the Applicant

Applicant has read, understood and will comply with the Airside Traffic Directives.

Applicant has and must maintain a current and valid driver's license to drive airside.

Applicant is aware the practical test must be completed within 60 days of the written test.

Applicant is aware their completed application form, test certificate, RAIC, Driver's License (ROC-A, AME license) must be submitted the AVOP Office within 14 days of the practical test (for initial AVOPs).

Applications for renewals must be submitted BEFORE the current AVOP expires or within 14 days of the written or practical test - whichever is less, and as applicable to the category of AVOP.

Applicant is aware the Competency Check/Night Endorsement must be completed no sooner than 30 days after the initial practical test AND within 180 calendar days from the initial practical test or their AVOP will be automatically cancelled.

Applicant is aware that they must exchange their current AVOP card for an updated AVOP card within 14 days of successfully completing their Night Endorsement and BEFORE their current AVOP expires.

Applicant is aware that the use of personal audio/video/gaming, cell phones, or similar devices is prohibited when driving or actively working airside to prevent unnecessary distractions.

Applicant is aware that a photograph and some personal information will be maintained in the AVOP database for identification purposes.

Print Name:	Date:
Applicant Signature:	

To be signed by the Employer (Authorized Company Representative)

Applicant has demonstrated good theoretical knowledge of the Airside Traffic Directives.

Applicant has been given an Airside Orientation Tour (multiple outings may be required).

Applicant has operated a vehicle airside under appropriate supervision (multiple outings may be required).

Applicant has demonstrated a good practical understanding of driving a vehicle airside.

The employer has retained training records for this applicant which will be made available to the Calgary Airport Authority upon request.

Applicant holds and must maintain a valid Driver's License (minimum Class 5 with no applicable limiting restrictions).

Applicant holds and must maintain a valid ROC-A & AME licence (as applicable for all D, D-Tow & D-AME type AVOPs).

Print Name:	Date:
Company Representative Signature:	